

## **CITY OF FORT WRIGHT, KENTUCKY SPECIAL COUNCIL MEETING**

**7/05/07 – 6:00PM**

Mayor Weaver called the meeting to order with a Pledge of Allegiance and a moment of silence. The following members answered roll call, Mr. Joe Averdick, Mr. Joe Nienaber Jr., Mr. Adam Feinauer and Mr. Scott Wall. Also present were City Administrator Larry Klein, City Attorney Pete Summe, Police Chief Dan Kreinest, Fire/EMS Chief Steve Schewe and City Clerk Joyce Woods. Mr. Dave Hatter, Mr. Jeff Wolnitzek and Public Works Director Tim Maloney were unavailable for the meeting.

### **Citizen Comments**

Mr. Frank Henn of Olivia Lane thanked Council for the flowers received from the City for his mom's funeral. Mayor Weaver offered the City's condolences to his family.

Motion by Mr. Averdick, second by Mr. Feinauer to approve the minutes of the 05/30/07 Special Council Meeting. Roll call vote taken, Nienaber and Wall voting in favor, no one opposed. Motion passed.

Motion by Mr. Averdick, second by Mr. Wall to approve the minutes of the 06/06/07 Regular Council Meeting. Roll call vote taken, Nienaber and Feinauer voting in favor, no one opposed. Motion passed.

### **Bids for South Hills Civic Club Exterior Renovation**

Mr. Klein advised that Hub and Weber Architects designed the plans for renovation of the outside of the South Hills Civic Club. This will include adding a vestibule at the entrance and shingles in front of the building and stone facade, nothing will be added to the back of the building. Low bid was CBS Construction at \$68,888.00, Century Construction and Ashley Development also bid on this project. Hub and Weber recommended accepting the bid of CBS Construction for this project. References were listed for this company. Discussion followed.

Motion by Mr. Nienaber to accept the bid for CBS Construction of \$68,888.00 for the proposed project, motion seconded by Mr. Feinauer. Mr. Averdick questioned if we accepted the base bid, only the partial roof is included. Discussion followed. Motion revised by Mr. Nienaber to accept the base bid from CBS Construction of \$68,888.00 and Alternate #1 of \$2700.00 for the entire roof, front and back. Motion seconded by Mr. Feinauer to approve. Roll call vote taken, Averdick and Wall voting in favor, no one opposed. Motion passed.

### **Executive Order 8-07 – Appointment of Police Specialist – Russell**

This appointment will change the status of Specialist Russell from a temporary employee to a Full-Time Police Specialist. Mr. Summe read this Order. Motion by Mr. Averdick, second by Mr. Feinauer to approve. Roll call vote taken, Nienaber and Wall voting in favor, no one opposed. Motion passed.

#### Executive Order 9-07 – Appointment of Police Sergeant - Schworer

Mr. Summe read this Order. Motion by Mr. Nienaber, second by Mr. Wall to approve. Roll call vote taken, Averdick and Feinauer voting in favor, no one opposed. Motion passed.

Mayor Weaver wished both Dean and Marc the very best and appreciates their services to the City.

#### Municipal Order 1-07 – Establishing Lieutenant Position in Fire/EMS Department

Mr. Summe read this Order. Motion by Mr. Wall, second by Mr. Nienaber to approve. Roll call vote taken, Averdick and Feinauer voting in favor, no one opposed. Motion passed.

#### Municipal Order 2-07 – Adopting Position Classification System and Salary Schedule

Mr. Summe read this Order. Motion by Mr. Averdick, second by Mr. Wall to approve. Roll call vote taken, Nienaber and Feinauer voting in favor, no one opposed. Motion passed.

#### Municipal Order 3-07 – Adopting Organizational Chart

Mr. Summe read this Order. Motion by Mr. Feinauer, second by Mr. Nienaber to approve. Roll call vote taken, Averdick and Wall voting in favor, no one opposed. Motion passed.

#### Banklick Creek Project

Map included in packet that shows where the new road is being constructed, behind TANK, Speedway/SuperAmerica and Arby's, this includes Duke Energy property and some private property. In June Mr. Klein met with Scott Finnell from NKU Center for Applied Ecology and engineers and showed them what we have. There is also the possibility of creating some public use in the area, with walking trails and recreational fields. TANK Park & Ride will be built next to this area. Mr. Finnell e-mailed Mr. Klein and advised that they liked this project idea. They are proposing to take a dollar amount from their end and would like the City to match that and do a preliminary scope and estimate for cleaning up the area. This would take us closer to using this area for public use. They are asking for a match of \$5000.00 for this preliminary study and Mr. Klein stated that we could take this money from the TIF fund. Discussion followed. Mr. Klein advised that in his opinion this would be a good opportunity to pursue the chance for active recreation in this area. Motion by Mr. Wall to authorize spending \$5000.00 from the TIF fund for preliminary study and partner with NKU, motion seconded by Mr. Averdick. Roll call vote taken, Nienaber and Feinauer voting in favor, no one opposed. Motion passed.

#### Relocation of Veteran's Memorial

This item will be tabled until a later date.

#### Battery Hooper Park Improvements

This item will be tabled to a later date.

## Administrators Report

### Museum Update – August 18/19 Event

The Museum continues to do very well; the attendance since opening is over 7100 visitors and planning their 3rd Annual Battery Hooper Days on August 18<sup>th</sup> and 19<sup>th</sup>. There will be entertainment and others events planned. Please keep these dates in mind. There is a letter from Highland Cemetery enclosed that in April & May the Museum volunteers coordinated with Kenton County Public Library to organize a cemetery tour of Highland Cemetery. They had about sixty people on the tour and it was very successful.

### Adopt-a-Military Unit Update

The new troop we have adopted has recently arrived in Iraq and we have sent 14 boxes of different items to them. We will put another article in the newsletter with information about the Unit and that we are still accepting donations to send. Mr. Nienaber suggested that we have some kind of donation or collection box at events or the Museum that the City sponsors for this purpose.

### FYE 2007/2208 Liability Insurance

Mr. Klein reported that our liability insurance actually went down \$30,000.00 for this year. We did seek a comparative bid with another company and it was close to the premium of KLC. We have a good working relationship wit KLC and decided to stay with them.

### Property Maintenance Code Notices

This report is in the packet each month and just as an update to the violation and courtesy notices that are sent. We have brought a lot of properties to compliance by sending out these notices. We do not have major property issues in the City, mostly minor issues. These are just drive by inspections, only what is noticeable from the street. The City has adopted the City Maintenance Code and that is what we follow. Mr. Averdick suggested keeping the areas of the City cleaned up that we maintain also.

### Website Improvements

One of the recommendations of the Vision Committee was to keep the website updated. We do have a very competent volunteer, Leslie Cain who is a resident of the City, and NKU student, who along with Assistant City Clerk Jennifer Lipson, Mr. Klein and Department Heads have added more content to the website.

### Police Department Grant

We have been successful in getting a Justice Assistance Grant for a digital server and backup for all digital video cameras that are in the vehicles that we now have. It is a whole package for this equipment and will really be useful.

## Council Committee Reports

### Legal Matters

Ms. Classic Car Wash  
There will be a hearing soon.

Wessels LLC vs SD1 and City of Fort Wright et al  
This case is still pending

#### Department Reports

City Clerk Joyce Woods reported that we have been very busy with processing passports and with vacations. We will be ready for tax bills when rates are available.

Fire/EMS Chief Steve Schewe reported that there was a structure fire behind a house on Basswood Circle with a pool house and large shed. It was very old and sprayed with graffiti. Thanks to Park Hills Fire Department for their assistance getting the fire put out.

Police Chief Dan Kreinest reported the monthly reports were distributed and placed on the desks. The department has been very busy.

Mr. Averdick questioned if anyone knows what the odor is inside the South Hills Civic Club? Mayor Weaver advised that hopefully the pipes added in the parking lot by the Sanitation District will help this problem. There is a moisture issue under the flooring that has caused problems and the added pipe and drains will help.

Flags will be distributed this year in memory of September 11<sup>th</sup>.

Motion by Mr. Feinauer, second by Mr. Wall to adjourn the meeting. All members voting in favor, no one opposed. Motion passed.

Respectfully Submitted,

Gene Weaver, Mayor

Attest:  
Joyce Woods, City Clerk